

**MINUTE RECORD**  
**GIBBON CITY COUNCIL**  
**Monday, December 19, 2022**

The Gibbon City Council, Buffalo County, Nebraska met in open public session at 7:00 p.m. at City Hall on Monday, December 19, 2022. Notice of the meeting was given in The Shelton Clipper on December 15, 2022, and by posting at Gibbon City Hall, Gibbon Post Office and Gibbon Exchange Bank.

Mayor Deb VanMatre called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. The Open Meetings Notice is posted on the north wall of the Council Chambers. The City of Gibbon abides by the Open Meetings Act in conducting business.

Roll Call: Leon Stall: Present  
Derrick Clevenger: Present  
Jeff Burmood: Present  
Bob Krier: Present  
Present: 4: Absent: 0

**Motions and Presentations**

A motion was made by Leon Stall to approve the minutes of the November 21, 2022 regular council meeting, seconded by Derrick Clevenger.

Leon Stall: Yea; Derrick Clevenger: Yea; Jeff Burmood: Yea; Bob Krier: Yea  
Yea: 4; Nay: 0. Motion carried.

A motion was made by Derrick Clevenger to approve the December claims, seconded by Leon Stall.

Derrick Clevenger: Yea; Leon Stall: Yea; Jeff Burmood: Yea; Bob Krier: Yea  
Yea: 4; Nay: 0. Motion carried.

The Oath of Office was given by Pamela Rasmussen, City Clerk to Council Elect Member Leon Stall, Ward I and Council Elect Member Kevin Kraenow, Ward II.

Mayor VanMatre congratulated Leon Stall and Kevin Kraenow and thanked Jeff Burmood for his service on the council and to the community.

A motion was made by Derrick Clevenger for the nomination and election of Leon Stall as Council President. Bob Krier seconded the motion.

Derrick Clevenger: Yea; Bob Krier: Yea; Kevin Kraenow; Leon Stall: Abstain  
Yea: 3; Nay: 0. Motion carried.

A motion was made by Leon Stall to appoint Matthew Smallcomb as City Administrator, seconded by Derrick Clevenger.

Leon Stall: Yea; Derrick Clevenger: Yea; Bob Krier: Yea; Kevin Kraenow: Yea  
Yea: 4; Nay: 0. Motion carried.

Submittal of Requests for Future Items: None

Reserve Time to Speak on Agenda Items: None

**Presentations and Proclamations:**

Buffalo County Sheriff Department—Captain Anderson: Captain Anderson reported on the month of November with no major incidents. They will be sending two more for law enforcement training after the first of the year. The newly graduated deputies will begin their field training. The department now has four CSO officers on staff. The Gibbon area CSO has been working closely with City Hall on ordinance violations.

Mayor Report—Deb VanMatre: Mayor VanMatre reviewed the action items with the council, including the CDBG application and work with South Central Economic Development District. She indicated the Temporary Use Animal Permits are included on the consent agenda as they are all

renewals with no complaints. Other action items include approval of the employee retirement plan and the appointment of Matt Smallcomb as the ACE board representative.

City Administrator Report—Matthew Smallcomb: Mr. Smallcomb informed the council about the change in retirement plan for full time staff. The plan moves away from the traditional simple and Roth IRA to more of a 401(k) for municipalities. Mr. Smallcomb updated the council on repairs being made to the foundation at the Heritage Center, the purchase of a 2017 Ford F-150 pickup, security camera installations at the golf course, city hall, and city shops. Crews are in the process of preparing for the upcoming weather event predicted for the area. Mr. Smallcomb let the council know the first Christmas in the Park was a huge success. There were many positive comments. We had 30 trees and gave out over 300 smores with 389 cups of cocoa. Plans are already being made for next year. BD Construction submitted a building permit for the fire hall. They will begin to have materials delivered to the Fox building area, with a temporary fence to installed for security.

City Treasurer Report—Susan Tonniges: Susan reported on the financials, explaining we are now into the second month of the new fiscal year. There is nothing major to report. The onsite audit was done the first week of December by Dana Cole.

Ordinance:

Ordinance No. 656 Change of Zoning Map

Thereafter Council Member Leon Stall introduced Ordinance No. 656 entitled:

AN ORDINANCE OF THE CITY OF GIBBON, BUFFALO COUNTY, NEBRASKA, CHANGING THE ZONING OF A TRACT OF LAND LOCATED IN LOT 6, BLOCK 1, I.N. DAVIS ADDITION TO GIBBON, BUFFALO COUNTY, NEBRASKA FROM R-1 TO C-2.

And moved that the statutory rule requiring reading on three different days be suspended.

Council Member Derrick Clevenger seconded the motion to suspend the rule.

Leon Stall: Yea; Derrick Clevenger: Yea; Bob Krier: Yea; Kevin Kraenow: Yea

Yea: 4; Nay: 0. The motion to suspend the rule was adopted by majority of the Council and the statutory rule was declared suspended for consideration of said Ordinance.

Said Ordinance was then read by title AN ORDINANCE OF THE CITY OF GIBBON, BUFFALO COUNTY, NEBRASKA, CHANGING THE ZONING OF A TRACT OF LAND LOCATED IN LOT 6, BLOCK 1, I.N. DAVIS ADDITION TO GIBBON, BUFFALO COUNTY, NEBRASKA FROM R-1 TO C-2.

And thereafter Council Member Bob Krier moved for final passage of the Ordinance, which motion was seconded by Council Member Leon Stall.

The Mayor then stated the question "Shall Ordinance No. 656 be passed and adopted?"

Bob Krier: Yea; Leon Stall: Yea; Derrick Clevenger: Yea; Kevin Kraenow: Yea

Yea: 4; Nay: 0. Motion passed.

The passage and adoption of said Ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the Ordinance adopted and in the presence of the Council signed and approved the Ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the Ordinance to be published in pamphlet form as provided therein.

Consent Agenda:

A motion was made by Derrick Clevenger to approve the Consent Agenda, seconded by Leon Stall.

Derrick Clevenger: Yea; Leon Stall: Yea; Bob Krier; Yea; Kevin Kraenow: Yea

Yea: 4; Nay: 0. Motion carried.

The items approved in the Consent Agenda were as follows:

Buffalo County Sheriff Department Report

Treasurers Report

Gibbon Volunteer Fire Department Report

Planning Commission Report

Building Permit 2022-34—Kyle Bond—906 Park Road—Accessory Building

Building Permit 2022-35—Kyle Bond—908 Park Road—Garage

Building Permit 2022-36—Juan Haro—704 Turkey Drive—Solar Panels

Building Permit 2022-37—Woody Giddings—6335 Lowel Road—Residential Addition  
Building Permit 2022-38—Lonny Kosmicki—1321 8<sup>th</sup> Street--Fence  
Building Permit 2022-39—City of Gibbon/BD Construction—714 1<sup>st</sup> Street—Commercial Addition  
Library Report  
Heritage Center Report  
Renewal Animal Permit 2022-05—Wes Plummer—208 3<sup>rd</sup> Street—Chickens  
Renewal Animal Permit 2022-06—Gustavo Ramirez-Sanchez—602 2<sup>nd</sup> street—Chickens & Quail  
Renewal Animal Permit 2022-07—Dustin & Michelle Eutsler—414 3<sup>rd</sup> Street—Chickens  
Renewal Animal Permit 2022-08—Trent & Leslie Petska—204 Scout Street—Chickens

Resolutions and Motions:

A motion was made by Leon Stall to approve Resolution No. 2022-18 Employee's Retirement 457(b) Plan and Trust and Authorize Plan Administrator, seconded by Derrick Clevenger.

Resolution No. 2022-18

The undersigned authorized representative of City of Gibbon, NE (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on December 19, 2022 and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of 457 Plan and Trust effective January 1, 2023, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of City of Gibbon 457(b) Plan as amended and restated and the Summary of 457 Provisions, which are hereby approved and adopted.

Leon Stall: Yea; Derrick Clevenger: Yea; Kevin Kraenow: Yea; Bob Krier: Yea

Yea: 4; Nay: 0. Motion carried

A motion was made by Derrick Clevenger to approve the Resolution No. 2022-19 to Designate the City Administrator as the City's representative and the City Clerk as the City's alternate representative to the ACE Board of Directors, seconded by Leon Stall.

Resolution No. 2022-19

Appointment to ACE Board of Directors WHEREAS, the City of Gibbon, State of Nebraska, is a party to the Interlocal Agreement creating the Public Alliance for Community Energy and, pursuant to the terms of said Agreement, it is the responsibility of the City to designate a representative of the City of Gibbon to the Public Alliance for Community Energy Board of Directors provided for under the terms of said Agreement. NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gibbon that: 1. The City Clerk is hereby directed to give written notice to the Public Alliance for Community Energy of the appointment of the City Administrator as the City's representative to said Board of Directors. 2. The City Clerk is hereby directed to give written notice to the Public Alliance for Community Energy of the appointment of the City Clerk as the City's alternate representative to said Board of Directors.

Derrick Clevenger: Yea; Leon Stall: Yea; Bob Krier: Yea; Kevin Kraenow: Yea

Yea: 4; Nay: 0. Motion carried.

A motion was made by Bob Krier to approve Resolution No. 2022-20 Request for the South Central Economic Development District, Inc. to assist with a CDBG application for a Public Works Project, seconded by Derrick Clevenger.

Resolution No. 2022-20

REQUEST FOR THE SOUTH CENTRAL ECONOMIC DEVELOPMENT DISTRICT, INC. TO ASSIST WITH A CDBG APPLICATION FOR A PUBLIC WORKS PROJECT

WHEREAS, Gibbon is within a member county of the South Central Economic Development District, Inc. (SCEDD); and

WHEREAS, the City of Gibbon would like to apply for a Community Development Block Grant (CDBG) under the Public Works Category; and

WHEREAS, the City of Gibbon desires to have grant application assistance for this Community Development Block Grant conducted by SCEDD; and

WHEREAS, SCEDD provides this service for no fee to member counties of the South Central Economic Development District, Inc.

WHEREAS, the City of Gibbon agrees to accept full responsibility for following all grant guidelines and fulfilling all grant requirements and agrees to provide a local point of contact to work with SCEDD in the fulfillment of said services;

NOW THEREFORE, BE IT RESOLVED, that the City of Gibbon requests and authorizes SCEDD to provide grant application assistance for this Community Development Block Grant funding opportunity.

Bob Krier: Yea; Derrick Clevenger: Yea; Leon Stall: Yea; Kevin Kraenow: Yea  
Yea: 4; Nay: 0. Motion carried.

A motion was made by Derrick Clevenger to appoint Matthew Smallcomb to serve as a contact and liaison to work with SCEDD in the preparation of the grant application, seconded by Leon Stall.

Derrick Clevenger: Yea; Leon Stall: Yea; Kevin Kraenow: Yea; Bob Krier: Yea  
Yea: 4; Nay: 0. Motion carried.

A motion was made by Derrick Clevenger to approve Jeff Palik with Olsson as street superintendent for the City of Gibbon, seconded by Leon Stall.

Derrick Clevenger: Yea; Leon Stall: Yea; Kevin Kraenow: Yea; Bob Krier: Yea  
Yea: 4; Nay: 0. Motion carried.

A motion was made by Bob Krier to approve Olsson as the engineer for the City of Gibbon, seconded by Leon Stall.

Bob Krier: Yea; Leon Stall: Yea; Kevin Kraenow: Yea; Derrick Clevenger: Yea  
Yea: 4; Nay: 0. Motion carried.

A motion was made by Leon Stall to approve year end bonuses in the net amount of \$100 for city employees, seconded by Derrick Clevenger.

Leon Stall: Yea; Derrick Clevenger: Yea; Kevin Kraenow: Yea; Bob Krier: Yea  
Yea: 4; Nay: 0. Motion carried

Other Items:

The next regular Council Meeting will be on Tuesday, January 17, 2023 at 7:00 p.m. The meeting is change from Monday to Observe Martin Luther King, Jr. Day.

Adjourn:

A motion was made by Leon Stall to adjourn the meeting, seconded by Bob Krier.

Leon Stall: Yea; Bob Krier: Yea; Derrick Clevenger: Yea; Kevin Kraenow: Yea  
Yea: 4; Nay: 0. Motion carried.

Mayor VanMatre adjourned the meeting at 7:46p.m.

Pamela Rasmussen

Matthew Smallcomb

Deborah VanMatre

*Pamela Rasmussen*

*Matthew Smallcomb*

*Deborah VanMatre*

City Clerk

City Administrator

Mayor

SEAL

